

Creating a Personal Graduation Plan

The following is the recommended process that a student, parent or guardian, and counselor would follow to create a best-fit Personal Graduation Plan, regardless of the endorsement track a student has shown interest in.

1 Student builds a career portfolio.

To help a student build a career portfolio, counselors should provide an appropriate career inventory to explore career results and build a list of careers of interest.

2 Student chooses an endorsement area.

Once a career path is identified, counselors should help the student select an endorsement area that aligns with the chosen career path.

3 Counselor builds a list of core courses.

Based on the student's endorsement selection, counselors should use teacher recommendations and student's testing results to determine a best-fit list of core courses to take.

4 Counselor sets up an individual planning session.

At this point, counselors should meet with the student and parent or guardian. This meeting is a good time to build the student's four-year, Personal Graduation Plan. Take some time to discuss the parent or guardian's educational expectations for the student and have everyone (counselor, student, and parent or guardian) sign-off on the plan.

5 Counselor builds student's course schedule.

For the last step, counselors should complete the student's course schedule according to the student's Personal Graduation Plan.